

**TOWN OF DAY, MARATHON COUNTY, WISCONSIN
REGULAR BOARD MEETING MINUTES
TUESDAY, JANUARY 20, 2026**

Call to Order

Chairman Brueggen called the meeting to order at 7:05 pm.

Roll Call

Present: Chairman – Joe Brueggen, Supervisor – Chad Hoffman, Supervisor – Trine Spindler,
Clerk – Rebecca Post, Treasurer – Marci Griesbach

Pledge of Allegiance was recited.

Approval of Agenda

Motion (Hoffman/Spindler) to accept agenda as written. Motion carried.

Approval of Minutes

Motion (Hoffman/Spindler) to accept minutes from December 17, 2025, as written. Motion carried.

Approval of Payments

Motion (Hoffman/Spindler) to accept payments as written. Motion carried.

Reports

- Treasurer Report: Treasurer Griesbach provided information regarding deposits, loan totals, tax collections and account balances. Loan payment is due in February, and she suggested paying it early to save on interest. The Board agreed and she will check on rates. Chairman Brueggen stated that to help offset costs, Harter's will pick up recyclables from the dump every other week through Memorial Day and then resume weekly.
- Clerk Report: Clerk Post stated she worked with Bill Bruening to process W2's and 1099's using QuickBooks. QuickBooks automatically processed other required tax documents. Spring Election is February 17, and we have only the Marshfield School Board on the ballot.
- Plan Commission Report: Provided by Chairman Brueggen. They will plan to meet monthly for the next year. Our zoning code on the docket for the February 3, 2026, ERC Committee Meeting.
- Road Commission Report: Provided by Supervisor Hoffman.

Correspondence

- Clerk Post shared correspondence received over the past month.

Public Comment

- Chairman Brueggen had someone lined up for banner removal and they were unable to due to mechanical issues. He also reached out to Brian Drexler, and he may be able to assist once it warms up.
- Joan Carey-Gebelein asked if the Board would consider getting more banners for the Christmas holiday as there are only 10.

Continued Business

- QuickBooks: Clerk Post stated that QuickBooks needs documentation that she is the administrator of the QuickBooks accounts. Motion (Spindler/Hoffman) to make Clerk Post the primary administrator of both

the desktop and online QuickBooks accounts. Motion carried. Motion (Spindler/Hoffman) to have Clerk Post cancel the desktop subscription of QuickBooks and ask for any possible refund. Motion carried.

- Motion (Hoffman/Spindler) to pay the two Intergovernmental Committee members \$30/meeting. Motion carried.
- Renewable Energy: Chairman Brueggen stated no applications have been filed with the PSC at this time. Marathon County Board Executive Committee Meeting on January 22 has Joint Development Agreement on the agenda. Ag Committee Public Hearing is tomorrow. Supervisor Spindler shared what Clark County is doing in regard to handling Battery Energy Storage Systems. The Town of Rome is planning to file a class action lawsuit against the PSC.
- Motion (Spindler/Hoffman) to approve Pat Beining and Laurie Wozniak as election workers. Motion carried.
- The Plan Commission made a few more updates to the fee schedule. Motion (Hoffman/Spindler) to accept Resolution 2026-1 to amend the Town of Day Fee Schedule. Motion carried.
- The Board reviewed the current snowplowing ordinance as some residents have been pushing snow across the road. The ordinance is posted on the website and will be posted to Facebook as a reminder after the next snowfall.
- Kevin Breit, Town of Day's current building inspector, presented his services and asked the Board to keep him on as inspector.

New Business

- Motion (Spindler/Hoffman) to make Calibri the standard font for Town use in documents. Motion carried.
- Green Valley will be hosting the Wisconsin Towns Association Western Marathon County Unit Meeting on January 29, 2026. A quorum notice will be posted as a majority of the board will be attending.
- Motion (Hoffman/Spindler) to approve sending Chairman Brueggen and Clerk Post to the Wisconsin Towns Association District Meeting on January 31, 2026.
- Pay for election workers was raised last year and will remain at \$16/hour for chief election inspectors and \$13 for election workers.
- Discussed how to handle extension requests for utility work. Motion (Spindler/Hoffman) to take the utility permit to the Plan Commission to look at current cost, start and end dates, and extensions. Motion carried.
- Clerk Post will draft an ad for accepting lawn mowing bids for the Board's review and to be published in February. It was asked to include that the Board be contacted during the season if mowing is to exceed 20 occurrences.
- Clerk Post will draft an ad for accepting granite bids for the Board's review and to be published in February.
- Clerk Post presented the idea of using standard bid forms for granite bids and provided samples. The Plan Commission will make edits to the form which will be made available on the website.
- Clerk Post provided samples of a mailbox damage policy, and damage claim form. The Board reviewed the information, and the Clerk will make edits in accordance with their suggestions to bring back to the next meeting.
- Chairman Brueggen stated he has been receiving complaints from residents about the website not working well on their phones and tablets. Clerk Post shared a project proposal provided by JB Systems to create a new website. Motion (Spindler/Hoffman) to go with the Bronze Plan offered by JB Systems. Motion carried.

Adjournment

Motion (Hoffman/Spindler) to adjourn at 9:00 pm. Motion carried.

Respectfully submitted by Rebecca Post, Clerk

Next Board meetings are Wednesday, February 4 and Wednesday February 18, 2026, at 7 pm.