

**TOWN OF DAY, MARATHON COUNTY, WISCONSIN
REGULAR BOARD MEETING MINUTES
WEDNESDAY, DECEMBER 17, 2025**

Chairman Brueggen called the meeting to order at 7:02 pm.

Roll Call

Present: Chairman – Joe Brueggen, Supervisor – Chad Hoffman, Supervisor – Trine Spindler,
Clerk – Rebecca Post, Treasurer – Marci Griesbach

Pledge of Allegiance was recited.

Approval of Agenda

Motion (Hoffman/Spindler) to approve agenda. Motion carried.

Approval of Minutes

Motion (Spindler/Hoffman) to accept minutes from November 19, 2025, Budget Hearing and Board Meeting, December 3rd and 10th Board Meetings. Motion carried.

Approval of Payments

Motion (Hoffman/Spindler) to approve payments. Motion carried.

Reports

- Treasurer Report: Treasurer Griesbach provided checking balances, deposits and the loan road total. Motion (Spindler/Hoffman) to take the monies left from the 2025 budget and put it into a high interest savings account, whatever we determine at that point and earmark \$25,000 as equipment fund, \$20,000 for road maintenance or general fund. Motion carried.
- Clerk Report: Clerk Post stated all information was submitted to complete property taxes and insurance audit was completed. She attended an election training in Wausau on December 13th.
- Plan Commission Report: Brian Dillinger, Plan Commission Chair, stated everything was submitted to the county for staff review. North Central Regional Planning Commission made corrections on the map as requested. He will then send to Shad at Marathon County CPZ.
- Road Commission Report: Supervisor Hoffman said they cleared some downed trees. Chairman Brueggen provided clarification regarding snow removal stating they clean the road first and clean the shoulders a day or two later so water can drain off the road. It looks like there is road material going in the ditch but when pushing snow off, the dust from the road gives a false sense that there is a lot of road material in the ditch.

Correspondence

- Proposed Land Division for Todd Schillinger
- Federal Exempt Certificate for State Use for Gasoline and Diesel from Allied Coop.
- Bill from Frontier Collection Center. Clerk Post called Frontier again as the Town's account with them has been canceled and we should not owe anything. She was told the issue has now been cleared up.
- Information from the WI Deferred Compensation Program (employee contribution for IRA).

Public Comment

- Mike Berdan talked about fees going up at the dump.
- Joan Carey-Gebelein stated you can't see people who are parked on the south side of Highway C for the Buck-A-Neer.

Continued Business

- Update on Zoning Code. Still at county for initial review and should proceed to the Environmental Resources Committee for a vote. We are hoping to have it back in January.
- Motion (Hoffman/Spindler) to accept Resolution 2025-05 as read with the effective date being January 1, 2026. Motion carried. This resolution is to adopt a fee schedule for the Town of Day.
- Motion (Spindler/Hoffman) to adopt the fee schedule as provided by the town clerk. Motion carried.
- Clerk Post provided clarification from the DNR about sections 1.18 and 1.19 for the recycling ordinance stating both must remain in the ordinance as is. Motion (Spindler/Hoffman) to adopt the Town of Day Recycling Ordinance 2025-05 as written. Motion carried.
- Motion (Spindler/Hoffman) to accept the Town of Day Compliance Assurance Plan as written. Motion carried.
- Brighton Wind Ordinance was sent to the Plan Commission for review. The attorney will provide his thoughts after the county reviews our zoning code.
- Motion (Hoffman/Spindler) to accept the Schumacher Land Surveying contract for Phase 1 of the cemetery for \$3,200. Motion carried. Chris Schumacher is requesting half the cost down before he starts.
- Pat Kilty from Three C's Construction Consultants spoke about the services he offers. Motion (Spindler/Hoffman) to table this proposal so we can get further information about what's in our books for building codes to review before making any further decisions. Motion carried.
- Motion (Hoffman/Brueggen) to table the Kevin Breit contract to find/understand the information we have and look for our UDC code. Motion carried.
- QuickBooks update. In 2026 we will break down large lump sum payments by invoice and add additional codes for further itemization of costs.
- Supervisor Spindler has drafted information from the newsletter onto the website and created a blog section. These sections are not live yet. Discussed cost of printing and mailing a newsletter. Will look into sending a mailing notifying residents that information previously provided in the newsletter will now be available on the website. Motion (Hoffman/Spindler) to give Supervisor Spindler permission to do a trifold or postcard, whichever is cheaper for year-end summary. Motion carried. Printed copies of the newsletter will be available at the hall during tax collection time along with a sign-up sheet to opt into continuing to receive a paper copy.

New Business

- Motion (Spindler/Hoffman) to approve election worker nominations made by Chairman Brueggen. Motion carried.
- Motion (Spindler/Hoffman) to adopt Ordinance 2025-06 Establishing Split Shifts for Election Workers. Motion carried.
- Motion (Spindler/Hoffman) to adopt Resolution 2025-06 to Create the Intergovernmental Committee. Motion carried. Chairman Brueggen nominated Jackie Dillinger and Supervisor Spindler to the committee. Motion (Hoffman/Spindler) to approve the nomination of Jackie Dillinger. Motion carried. Motion (Hoffman/Brueggen) to approve the nomination of Trine Spindler. Motion carried.
- Items for next agenda: Three C's Construction Consultants contract, Kevin Breit contract, UDC code.

Adjournment

Motion (Hoffman/Spindler) to adjourn at 9:20 pm. Motion carried.

Respectfully Submitted by Rebecca Post, Clerk

Next board meeting Wednesday, January 7, 2026, at 7 pm.