

**TOWN OF DAY, MARATHON COUNTY, WISCONSIN
REGULAR BOARD MEETING MINUTES
WEDNESDAY, DECEMBER 3, 2025**

Call to Order

Chairman Brueggen called the meeting to order at 7:40 pm.

Roll Call

Present: Chairman – Joe Brueggen, Supervisor – Chad Hoffman, Supervisor – Trine Spindler,
Clerk – Rebecca Post, Treasurer – Marci Griesbach

Pledge of Allegiance was recited.

Approval of Agenda

Motion (Hoffman/Spindler) to approve agenda. Motion carried.

Approval of Minutes

Motion (Hoffman/Spindler) to accept minutes from November 5, 2025, as written. Motion carried.

Approval of Payments

Motion (Hoffman/Spindler) to approve payment. Motion carried.

Continued Business

- Reviewed updates Clerk Post made to the recycling ordinance as required by the DNR. Will contact the DNR for clarification of some items and will revisit at the December 17 board meeting. Anticipated enforcement date is January 1, 2026.
- Reviewed updates Clerk Post made to the Compliance Assurance Plan, which relates to enforcement of the recycling ordinance, as required by the DNR.
- Continuation of Business Ordinance hasn't been presented to the Plan Commission yet for review as they have not met since the last board meeting.
- Motion (Hoffman/Spindler) for open records request that after four hours the charge is \$20/hour per person working on request and the cost is .25¢ per page. Payment is required before information is provided. Motion carried.
- Received approval from the Public Records Board to adopt their General Records Schedule.
- The town cemetery and nearby land will be surveyed to make the land divisions correct. The landowner is in agreement. Motion (Spindler/Hoffman) to get a contract from Schumacher Land Surveying to review to survey the cemetery and Shannon's property. Motion carried. Staff from Hillside Cemetery provided direction on how to move forward with plotting an area of the town cemetery, which the board will revisit in the Spring.
- The newsletter is still a work in progress. A condensed version will go out. Discussed cost savings by moving forward with updates on the website in the future rather than a newsletter being mailed out.

- Would like to see organizations/clubs utilizing the storage room in the hall clean out unnecessary items.

New Business

- The Board will continue to meet the first and third Wednesdays of the month until further notice. Payments will continue to be approved the third Wednesday.
- The treasurer purchased a new laptop as hers stopped working. The Board agreed a new laptop should be purchased for the clerk as well before issues arise with it. The current clerk laptop was purchased at the same time as the treasurer's laptop that no longer works.
- Items to consider for the next agenda: recycling ordinance, compliance assurance plan, poll workers, zoning code, Brighton Wind Ordinance.

Adjournment

Motion (Brueggen/Spindler) to adjourn at 8:56 pm. Motion carried.

Respectfully Submitted by Rebecca Post, Clerk

Next board meeting Wednesday, December 10, 2025, at 6:30 pm.