

TOWN OF DAY, MARATHON COUNTY, WISCONSIN
REGULAR BOARD MEETING MINUTES
WEDNESDAY, AUGUST 20, 2025

Call to Order

Chairman Brueggen called the meeting to order at 7 pm.

Roll Call

Present: Chairman – Joe Brueggen, Supervisor – Chad Hoffman, Supervisor – Trine Spindler,
Clerk – Rebecca Post, Absent: Treasurer – Marci Griesbach

Pledge of Allegiance was recited.

Approval of Agenda

Motion (Spindler/ Hoffman) to approve agenda. Motion carried.

Approval of Minutes

Motion (Hoffman/Spindler) to approve minutes from July 16, 2025, meeting. Motion carried.

Approval of Payments

Motion (Hoffman/Spindler) to approve payments. Motion carried.

Reports

- Treasurer Report: Clerk Post provided the treasurer report including deposits, loan totals and checking balances.
- Clerk Report: Clerk Post provided an update on QuickBooks.
- Plan Commission Report: Chairman Brueggen stated the zoning code is at the attorney's office and they are working on a fee schedule.
- Road Commission Report: Supervisor Hoffman stated there is no extra money in the budget to do roads for the rest of the year. Chairman Brueggen said we will be receiving a grant from the DNR to do part of North Road.

Correspondence

- Clerk Post shared correspondence that was received over the past month.

Public Comment

- Dave Bender expressed concerns about issues of standing water in his ditch.
- Chairman Brueggen said the Rozellville Sanitary District will be doing a full scan of their lines and may request assistance from Eric (town employee) for a couple days if the township allows. The Chairman also stated he was approached by a member of the Lions Club regarding the town welcome signs.

Continued Business

- Amendments to Chapter 15 – Private Sewage Systems of the General Code of Ordinances. The board has submitted comments/questions to Marathon County Department of Conservation, Planning & Zoning.
- QuickBooks direct deposit: chair, treasurer, clerk, and dump employee will continue to be paid monthly. Town employee will continue to be paid bi-weekly. Supervisors and the Berdan's will be paid quarterly. Chairman will check with Plan and Road Commissions about being paid 1-2 times per year. This will cut down on charges for direct deposit in QuickBooks.
- Software/Email Utilized by Board: Need to look further into getting business email/software set up to prevent loss of information and lock out.

- Recycle Day Update: Town took in \$1388 and after expenses were paid to other companies involved, the town made \$310.98. Clerk will look into an appliance collection day in May 2026.
- Liquid Dow: Finished on August 1. Working with another possible vendor for the future.
- Newsletter Update: Supervisor Spindler has been gathering information from others.
- Wind Energy Update: Discussed informational meeting. Discussed Direct Engagement letter from Brighton.
- Foul Smell in Hall: Chairman Brueggen will contact Schmidtke's Cleaning Services to assess the situation.
- Cemetery Update: Clerk Post has been in contact with Kris Schumacher from Schumacher Land Surveying. He presented on boundary discrepancies he has found with the Town of Day cemetery. We will work to resolve the discrepancies.

New Business

- Clerk Post presented a sample of town letterhead which will be used moving forward.
- Motion (Hoffman/Spindler) for Clerk Post to attend the Fall Town Workshop webinars September 22-25. Motion carried.
- Sanitary Permits: Chairman Brueggen said Wang Farm is putting in holding tanks. Drying facilities are currently there, and they will be building a packaging facility. Will have 15-40 employees/day at that site. In their next phase they would like to build dormitories.
- Land Divisions: Updating property lines at EML.
- Hall Rental and Damages: Motion (Hoffman/Spindler) to allow the Lions, 4H and Snowmobile clubs to use the hall for free with a free will donation at the end of the year. Motion carried. Two recent rental parties caused damage at the hall. Regarding Rental 1, Motion (Hoffman/Spindler) to withhold the refund check due to not following clean-up in the hall rental agreement and damages. Motion carried. Regarding Rental 2 - Motion (Hoffman/Spindler) to withhold the refund check due to damage of town property. Motion carried.
- Current internet speed at the hall isn't adequate to run QuickBooks, and Frontier also increased phone bill \$20. Will request a new router from Frontier – if that still doesn't help, the clerk may need to look into getting a new laptop as its internet speed is slower than those the supervisors are using.
- River Run Road Ditch Line Concerns: Property owner is having issues with his ditch draining. Per Chairman Brueggen it's private property so the owner can do what he wants to fix the issue as long as it doesn't affect the road.
- Agreement for Legal Services with Town Attorney: Motion (Spindler/Hoffman) to accept the Agreement for Legal Services with Attorney Wolfgram for the Town of Day. Motion Carried.

Closed Session

Chairman Brueggen announced closed session pursuant to Wisconsin Statute Chapter 19.85(1)(c) considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. To witt: Consideration of Eric Leichtman's performance and wages. Motion (Hoffman/Spindler) to go into closed session. Upon roll call vote: Brueggen-aye, Hoffman-aye, Spindler-aye, motion carried. Closed session began at 9:24 pm.

Motion (Hoffman/Spindler) to reconvene to open session at 9:47 pm. Motion carried.

Adjournment

Motion (Spindler/Hoffman) to adjourn at 9:49 pm. Motion carried.

Respectfully Submitted by Rebecca Post, Clerk

Next regular board meeting Wednesday, September 17, 2025, at 7 pm.