

**TOWN OF DAY
MARATHON COUNTY, WISCONSIN
REGULAR BOARD MEETING – JULY 16, 2025
MEETING MINUTES**

1. Chairman Brueggen called the meeting to order at 7:06 pm.
2. Pledge of Allegiance was recited.
3. Roll Call. Present: Chairman – Joe Brueggen, Supervisor – Chad Hoffman, Supervisor – Trine Spindler, Clerk – Rebecca Post, Treasurer – Marci Griesbach.
4. Motion (Spindler/ Hoffman) to approve agenda. Motion carried unanimously.
5. Minutes from June 18, 2025, regular board meeting were reviewed. Motion (Hoffman/Spindler) to approve minutes from June 18, 2025, meeting. Motion carried unanimously.
6. Payments were reviewed. Chairman Brueggen clarified grocery payment from last month. Clerk Post shared that Allied Cooperative has given the town a federal tax-exempt status as of June 2025. Clerk Post requested permission to cancel a monthly texting feature and antivirus software program with Frontier as the Town has never used them. Motion (Hoffman/Spindler) to cancel the texting and antivirus bundle from Frontier. Motion carried unanimously. Motion (Hoffman/Spindler) to approve payments. Motion carried unanimously.

Reports

7. Treasurer Report - Treasurer Griesbach provided the report including cash balances. Town hall Loan Balance: \$11,694. Road Loan Balance: \$490,212.06. Received DOT Aide and Fire Dues.
8. Clerk Report – Clerk Post stated Maintenance of Effort Report and liquor licenses were filed. The official website is now townofdaywi.gov. Requested the Board provide reimbursement to attend the New Clerks Class at the Wisconsin Municipals Clerks Association Convention in La Crosse on Tuesday, August 19. The cost is \$90. Motion (Spindler/Hoffman) to allow Clerk Post to attend the New Clerks Class in La Crosse on August 19. Motion carried unanimously.
9. Plan Commission – Brian Dillinger, Plan Commission Chair, stated there was a public hearing for the Comprehensive Plan prior to tonight’s board meeting. There is an agenda item tonight to adopt the Plan by ordinance. He provided an update on the progress of town zoning.
10. Road Commission – Supervisor Hoffman stated both LRIP projects were submitted to the state. Watershed from Lions Club garage is washing out the parking lot. Dust control is ongoing. Road base added to Grand Meadow. Some private driveways without culverts are being addressed. Tom Kollross has retired and will volunteer for the Town. Areas of the following roads need road base materials: Kraus, Veerland, Poplar, County Line, and North.

Public Comment

11. Dave Kraus asked to see Eric Leichtman’s time slips. Dave Kraus inquired about the status of the welcome sign. Sarah Nikolay asked how roads should be graded after liquid dow is spread. There was a brief resident discussion about finding a new company to spread liquid dow for the town. Jeff Weis questioned how the Town can deny other large structures from going up if the proposed Country Wireless tower is constructed on Town property. Bill Griesbach from the Stratford Fire Department stated their new engine tanker won’t be arriving for about another 16 months. He reported they had 133 ambulance calls and 24 fire calls.
12. **Correspondence** – Clerk Post shared correspondence that was received over the past month.

Continued Business

13. Country Wireless Tower: Chairman Brueggen shared feedback from the Town attorney about the contract. Chairman is concerned with the length of the contract and increase in insurance fees for the Town. Supervisor Spindler said the Town should stay out of this. Supervisor Hoffman stated residents have expressed opposition to the tower going up. Motion (Spindler/Hoffman) at this time to say no thank you to the Country Wireless tower as it was presented to the Town of Day. Motion carried unanimously.
14. Old Bank Property: The Board is aware of issues that have recently taken place and will keep an eye on it, but without having an ordinance to address it, we can't do anything about it other than call the health department and zoning people. County law enforcement did a welfare check. The dogs that are on the property are leaving in August. Per Treasurer Griesbach, the dogs aren't licensed.
15. Liquid Dow – There has been a supply issue due to the vendor limiting the number of loads per month. The South side is almost done and will be working on the North side as loads become available.
16. Recycle Day Update: We took in \$1388. Clerk Post reached out to David at 1st Choice Recycling and there is still no response as to what we may owe.
17. Newsletter Update: Supervisor Spindler provided an update and discussed what content may be included. She is planning for September for the Fall newsletter and February/March for Spring.
18. QuickBooks Update: Clerk Post met with Bill Bruening to set up payroll and go over other functions. Bill recommends adding the town credit cards into QuickBooks to make reconciliation easier. Motion (Spindler/Hoffman) to enter the Town of Day credit card information into QuickBooks. Motion carried unanimously.
19. Wind Energy Systems: Alliant Energy sent out newsletters to residents yesterday. Chairman Brueggen stated he heard they still need about 5,000 acres. Supervisor Spindler and Chairman Brueggen will be hosting a meeting on August 6, 2025, for other municipal boards to share information. There may be a quorum present, but no decisions will be made. Supervisor Spindler asked for permission to use Town stamps to mail an invite to each town hall. Motion (Hoffman/Brueggen) to allow Supervisor Spindler to use Town stamps to mail out invites. Motion carried unanimously. Invenergy is appealing the Brighton/Eau Pleine lawsuit.

New Business

20. Approval of Comprehensive Plan: Chairman Brueggen read the Ordinance for Comprehensive Plan Adoption out loud. Motion (Spindler/Hoffman) to adopt the Ordinance for the Town of Day Comprehensive Plan 2025-1. Motion carried unanimously.
21. Summer Shindig: The Lions Club submitted a Temporary Alcohol Beverage License. The Board approved the license. Motion (Hoffman/Spindler) to charge \$4.00 for the picnic liquor license. Motion carried unanimously. Motion (Hoffman/Spindler) to donate \$1000 to the Lions Club. Motion carried unanimously.
22. There will be a Wisconsin Towns Association (WTA) Marathon County Unit Meeting on July 24, 2025, at 7 pm at Memories Ballroom in Marathon City. The WTA Convention is October 12-14, 2025.
23. The Board received notice regarding amendments to Chapter 15 – Private Sewage Systems of the General Code of Ordinances, from the Department of Conservation, Planning & Zoning, and can provide feedback to the county on the proposed changes. The Environmental Resources Committee will host a public hearing on September 2, 2025.
24. Frontier Communications filed for a Right of Way Permit. Chairman Brueggen signed the permit which will be provided to them once payment is received.
25. New Road Grants: Chairman Brueggen requested permission to look for new grants. Motion (Hoffman/Spindler) for Chairman Brueggen to look for new road grants in the new state fiscal year. Motion carried unanimously.

26. Town Credit Card: Chairman Brueggen requested permission to authorize another credit card to be issued to the Clerk. Motion (Hoffman/Spindler) to apply for another credit card for the Town for the Clerk's use. Motion carried unanimously.
27. Insurance Coverage: Chairman Brueggen spoke with Town of Brighton about coverage they have for lawyer fees as we may look at switching plans to provide higher coverage.
28. Handling Open Records Requests: Motion (Spindler/Hoffman) that open record requests should be handled by the appropriate town supervisor or chair, and the clerk. Motion carried unanimously.
29. Town Hall Security Concerns: Supervisor Spindler and Clerk Post discussed several areas of concern regarding access to different areas of the town hall as well as to services within the building.
30. Streamlining Town Communication with Residents: Discussed ways to better utilize the entryway to provide access to town forms for residents.
31. Computer Backup and Security: Supervisor Spindler stated officials using their personal laptops should have external hard drives to save all town business on and that the clerk and treasurer should be doing daily backups to jump drives. Motion (Spindler/Hoffman) to purchase two external hard drives and two jump drives for back up. Motion carried unanimously.
32. Items to Consider for Next Agenda: Microsoft Office 365 vs. Microsoft Exchange.
33. Board entered closed session under Wisconsin Statute Chapter 19.85(1)(c) and 19.85(1)(f).
Minutes from closed sessions are confidential and not subject to public disclosure pursuant to Wisconsin Statute § 19.85. They will be maintained in a secure and confidential manner.
34. Motion (Hoffman/Spindler) to adjourn closed session at 10:08 pm. Motion carried unanimously.
35. Motion (Hoffman/Spindler) to adjourn regular board meeting at 10:09 pm. Motion carried unanimously.

Submitted by Rebecca Post, Clerk

Next regular board meeting Wednesday, August 20, 2025, at 7 pm.